

MISSION STATEMENT: "The City of Mound, through teamwork and cooperation, provides, at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community." "The Parks and Open Space Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters. Mound Ordinances require that certain documents and information be included in applications. The Parks and Open Space Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application. For each agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application."

NOTE: COMISSIONERS WILL BE CONTACTED BY STAFF PRIOR TO THE MEETINGS TO ASSESS ATTENDANCE. FAILURE TO RESPOND BY NOON ON THE DAY OF THE SCHEDULED MEETING WILL BE CONSIDERED AN ABSENCE AND MAY RESULT IN CANCELLATION OF THE MEETING DUE TO LACK OF A QUORUM. (952-472-0603 or admin@cityofmound.com)

JOINT CITY COUNCIL & PARKS AND OPEN SPACE COMMISSION SPECIAL JOINT WORKSHOP MEETING

AGENDA

**6:00 P.M. Special Joint Workshop
City Council Chambers
5341 Maywood Road, Mound, MN
*Tuesday, May 6, 2025***

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1. Call to Order	
2. Chester Park – Final Design	1
3. POSC/CC Long-Term & Short-Term Priorities – Discussion	11
4. Adjourn	

TO: Parks and Open Spaces Commission
FROM: Maggie Reisdorf, Deputy City Manager
DATE: April 30, 2025
SUBJECT: Chester Park

General information:

In 2025, the City of Mound has scheduled on its Capital Improvement Plan the replacement of the playground at Chester Park. In addition to the playground, improvements will include those related to accessibility including redesigning the sidewalk path to park and playground, replacing the sand with wood fiber, and more.

Property owners located near Chester Park were invited to a kickoff event for the park improvements at the end of 2024. Those that attended the POSC kickoff meeting and provided contact information have been informed of this meeting as a way to seek feedback on the project.

April 10, 2025, POSC Meeting:

A presentation was presented by staff at the April 10, 2025, POSC meeting. The presentation provided six playground options from three different companies. All six playground designs included photos of the playgrounds, visuals of other proposed accessibility and supporting improvements, and cost information.

The POSC and neighboring property owners in attendance were asked to provide comments and feedback on designs and make recommendations.

POSC & Neighborhood Recommendation:

The neighbors in attendance recommended one of the two playground design options from Northland Recreation. They liked the compact design (as to not impede the view of the lake), the price point, and recommended that the colors be that of a nautical theme.

Chester Park: Name Change Recommendation/Memorial:

At the December POSC regular meeting, resident Nick Karls (5246 Piper Road) brought forth a recommendation for the POSC to consider renaming Chester Park to Jay Soule Park, a resident who recently passed away and had a huge impact on the community, especially within that neighborhood area of Mound.

There has been discussion on whether to rename the park or place a plaque on the playground as a memorial.

ATTACHMENTS:

Chester Park Final Playground Design.

1989 POSC Minutes: Name Change Discussion to Chester Park.

CHESTER PARK

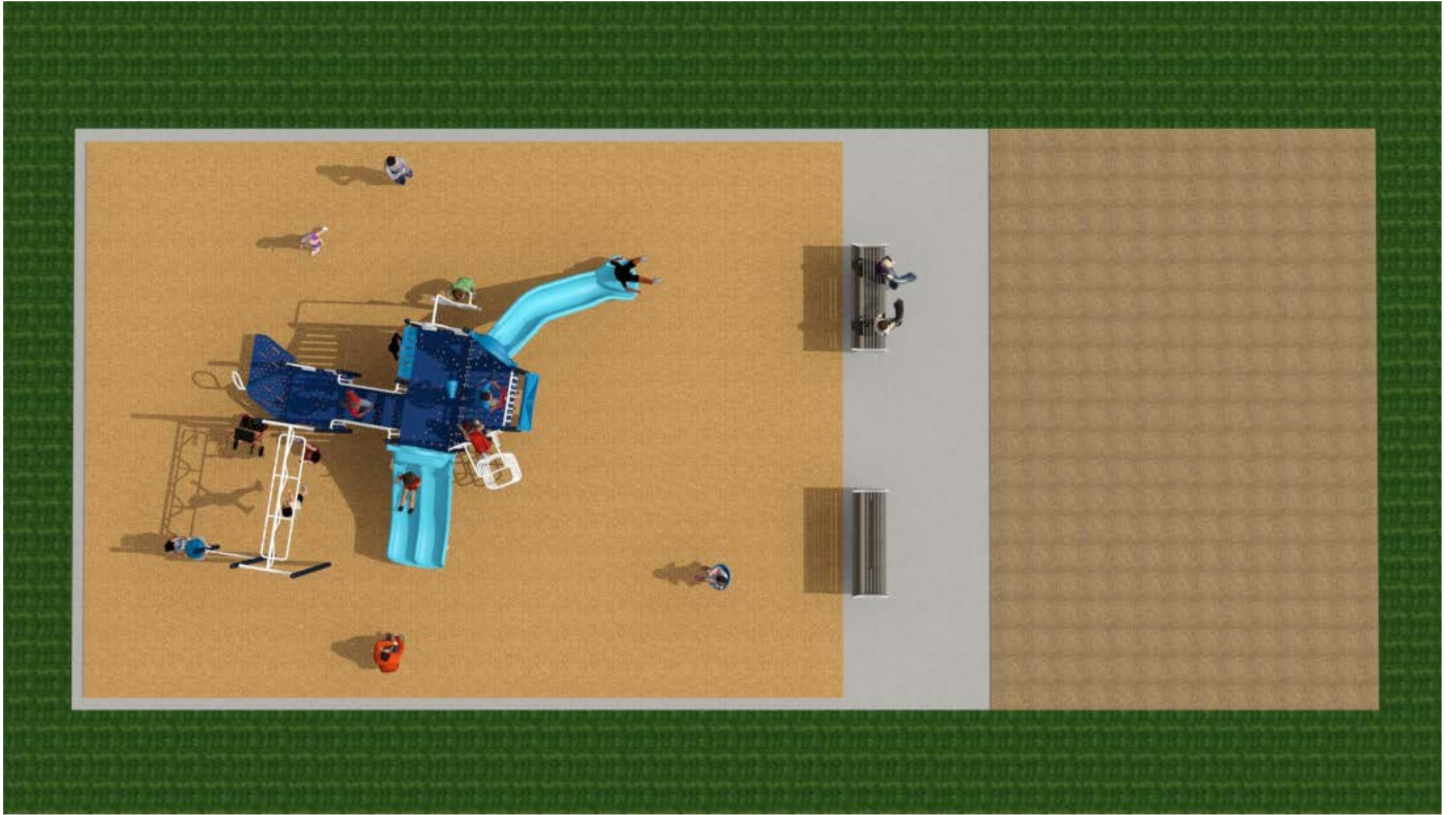
Playset Design













**Optional Custom Memorial
Panel – Pricing would not change.
Ages 2-12**

Text font and size able to be changed.
An example of what it could say is, "In
Memoriam of Jay Soule who kept
dreams in the community afloat."
Image of boats is shown as 16"x9"
unless we can get a direct image. The
Bluejay is optional, but as Al & Alma's
Colors are blue and his name is Jay, we
thought it would be a nice homage.



CHESTER PARK STUDY GROUP

MINUTES OF THEIR MEETING HELD ON
APRIL 27, 1989

The Deed for Chester Park and the Legal Description were clarified. Chester Park is on Lots 25 and 53, Whipple. There was discussion regarding the name of the park, it was suggested the name be Woodrow Park which it was originally.

A question was raised regarding maintenance of the beach, who's responsibility is it? Problems with the low water and large amount of weeds were discussed. Jim Fackler suggested some immediate improvements which could be accomplished easily with materials in stock: 1) correct erosion problem, bring in some clean fill and seed, 2) add a small timber wall to help level the grade of the park, 3) bring in more sand for the beach, and 4) add some parking posts along the road side. He also suggested blocking the vehicle access in the winter since this park is not a designated winter vehicle access area. Help will be needed with watering the seed, Merritt did not have a problem with watering the park. Jim also suggested planting some trees/shrubs along the road side, he will have to look into the cost of this.

Fencing the park was discussed, Jim Fackler stated that if you fence in the park, not including the fire lane, it will shrink the usable area. Weber suggested using the posts along Chester Place to create a walkway for persons from Al & Alma's, creating more of a natural barrier than a fence, and the posts along Piper Road be spaced about 2-1/2 feet apart to deter vehicle access. Neighborhood involvement was discussed.

Weber suggested the play equipment be kept simple, a few swings and a teeter totter would be sufficient considering the amount of open space available. The beach and the weed problems were discussed.

Jim Fackler informed the group that a sign will be posted at the park this year identifying it as "Chester Park."

Merritt suggested sanding the whole park, the kids could play in it, and customers from Al & Alma's would not walk in the sand with their dress shoes on. She added that since it is difficult for grass to grow and maintain, sand would be much easier to take care of. Fackler said there will be a small fee involved for materials, he will have to check into it. Fackler added that they will be berming the park on Waterbury in approximately five weeks, maybe they can work on Chester Park at the same time.

Chester Park Study Group Minutes
April 27, 1989
Page Two

Merritt and Daryle from Al & Alma's will clarify with Jim Fackler who will have the responsibility of what maintenance to the park and beach. Merritt suggested holding a fund raiser in order to improve their park. It was also suggested that a park association be recreated.

It was agreed that berming the park and filling with sand would be a good idea. Weber would still like the posts installed to alleviate the vehicle access. Weber suggested that he and Fackler draw up a plan to present at the next meeting.

A Chester Park Study Group meeting was scheduled for Tuesday, June 6th at 7:30 p.m.

TO: Parks and Open Spaces Commission
FROM: Maggie Reisdorf, Deputy City Manager
DATE: April 30, 2025
SUBJECT: Short-term & Long-term POSC Goals/Priorities

POSC Goals & Priorities:

At several POSC meetings in 2025, the Commission reviewed and proposed its goals and priorities for the year.

At the March POSC meeting, the Commission reviewed a draft version and made final edits.

City Council Goals & Priorities:

At the February 25, 2025, City Council meeting, the City Council reviewed and finalized their goals and priorities for 2025. This included several items related to parks and open spaces.

Recommendation & Discussion:

The goal of this meeting is to bring the POSC and CC together to meet as a group and collectively discuss each board's goals and priorities related to the city's parks and open spaces and to further define where they fit as far as short-term and long-term priorities and timelines.

The goal too is to bring the boards together for an annual meeting to connect with one another as the two often meet separately and do not interact often together.

ATTACHMENTS:

2025 POSC List of Goals and Priorities.

2025 City Council List of Priorities.

POSC Long-Term Capital Improvement Plan.

2025 Goals and Priorities

1. Continue to refine the Adopt an Open Space Program.
 - a. Year-long agreements. Resigned each year.
 - b. Send monthly informational emails to adopters to provide ideas and let them know the city appreciates what they are doing.
 - c. Yearly social event.
 - d. With new website, list which parks and open spaces are adopted and which are not.
2. Parks Passport.
 - a. Check list document that promotes visiting different parks in the city.
 - b. After completing the check list, can turn in at City Hall for a small prize.
3. Annual visits.
 - a. More staff collaboration and follow up.
 - b. Adequately fund ideas.
4. Low cost ideas for undeveloped parks.
 - a. Nature play areas (rocks, stumps, logs, water feature).
 - b. Pump track for kids (Ex: Doone Park).
 - c. Mandala.
 - d. Nature Features.
5. Staff evaluate parks to determine accessibility needs and schedule a plan to fund these improvements within the next five years.
 - a. Add to website which parks are ADA accessible.
6. Open communication with the City Council.
 - a. Summaries of meetings.
 - b. Summary of yearly priorities.
 - c. POSC representative at City Council meetings.
7. Pursue grants.
8. Understand and create a list of park inventory.
 - a. Prioritize and schedule improvements.
9. Seek more feedback from residents and park visitors.
10. Determine if there are parks that could benefit from low cost solutions for water drainage improvements. Native plants and other mitigation measures.

11. Initiate more community awareness and collaboration.
 - a. Community Education.
 - b. Boy Scouts.
 - c. Garden Clubs.
12. Provide unified feedback to City Engineer for Lost Lake Commons that maximizes community usage (accessibility measures, preservation of resources).
13. Have a staff event planner for recreation programs.
14. Food Trucks.
15. Small splash pad at Lost Lake Commons.

2025 Council Priorities

1. Water Funding
 - a. Work with State Representative Myers and Senator Johnson Stewart to get more funding for 2025 (Need 30M)
 - b. Work with Federal Elected Reps to get funding (Representative Morrison, Senator Smith, Senator Klobuchar) (Submitted for 3.1M (2025))
 - c. State of Water meeting in March (first council meeting in march)
 - d. Update In every newsletter, progress on website (water tab)
2. Budget
 - a. Look for savings, watch spending for 2025 (Jesse, staff, and council)
 - b. Stay on LTFP for 2025 – Budget committee to review
3. Communication
 - a. Website
 - i. New Website
 - b. Facebook & Instagram
 - i. Posting weekly, creative, Updates, Alerts, Facts about Mound, etc
 - ii. Meet the staff Tuesday – push on FB/Insta (25 staff members)
 - iii. Explore MN – get on website
 - c. Newsletter
 - i. Park Feature
 - ii. Council updates
 - iii. Fire, Police, Liquor Store
 - d. Digital Newsletter
 - i. In concert with the updated website
 - ii. Push to residents, get emails
4. Parks
 - a. Lost Lake Commons - Finish Phase II (in 2025), work on Phase III for (2026)
 - b. Lost Lake Commons -Adding to Andrews sister's trail (parks to work on)
 - c. Wayfinding Trail Signs – put up signs with local businesses, etc. (work on design idea for a sign) /Three Rivers / WCC / Wayfinding on trail – (Parks Commission to work on)
 - d. Grant opportunities, including Age Friendly city grant for this year (Jesse to coordinate)
 - e. Event Coordinator position (Parks commission member, or intern)
 - f. Look into each park, use, etc
 - g. Parking lot resurface at Farmers Market lot
 - h. Lost Lake Commons Workshop ideas – Ice rink in winter, playground, Artwalk, Tonka Toys. (Discuss in joint council/parks workshop)
 - i. Mound Depot – improve?
5. Code enforcement
 - a. Rental units code enforcement (planning to work on)
 - b. If project is approved – keep it moving forward
6. Mound Citizen of the Year 2025
 - a. Announce in the May newsletter, submissions by end of September, Announce winner in November/December
7. Tree lighting Ceremony

- a. Walk through light display
 - b. Bigger/better lights, more room with new park
 - c. Get word out better beforehand (social, newsletter, wcc, etc)
- 8. Customer Service to residents
 - a. Customer service to residents is always top priority
- 9. Development
 - a. Mound is open for business
 - b. Jesse and Sarah reach out to properties (Langdon, PDQ, Uhaul, downtown) Try to steward through better – be more proactive
 - c. Shop Local campaign
 - d. Mound Economic Development Committee (Council member to coordinate?)
- 10. Adopt a drain program - Storm Water to Lake
 - a. Already have program – <https://mn.adopt-a-drain.org/>
 - b. Introduce on the newsletter, social (introduced in February newsletter)
- 11. Spirit of the Lakes
 - a. Tent at event for 2025
 - b. Work with Spirit of the Lakes board
 - c. Have a Parks commission member join Spirit of the lakes board?
- 12. Orono Police Department
 - a. Staying with Orono
 - b. Social worker- invite to council for update
- 13. Fire
 - a. Joint Powers Agreement
 - b. Keep working through the details
- 14. Promote Mound and its history
- 15. Invite Mound Westonka Highschool to present at meeting (spring and fall)
- 16. Centennial Building – look into feasibility of building, and other opportunities.
- 17. Changing Mayor term to 4-year term versus 2 years. (Would not apply until next election/ start in 2027) – Staff and Attorney to look into details and process.
- 18. City Council to perform interviews for candidates to various boards and commissions.

CITY OF MOUND
Financial Management Plan
Community Investment Fund 404

Inflation Assumptions															
1	Revenue (Non-property tax)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2	Interest Earnings	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
3	Expenses	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
4	CIP Inflation Factor	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

COMMUNITY INVESTMENT FUND ANALYSIS	2020		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Community Investment Fund		Actual		Actual	Budgeted	Projected								
	REVENUE														
	5	Property Tax	83,000	140,000	220,000	320,000	325,000	300,000	200,000	150,000	150,000	100,000	100,000	100,000	100,000
	6	Charges for Services	-	17,000	-	-	-	-	-	-	-	-	-	-	-
	7	Investment Income	-	-	-	-	-	-	-	-	-	-	-	-	-
	8	Miscellaneous	-	22,544	2,392	70,000	-	-	-	-	-	-	-	-	-
	9	Total Revenue	83,000	179,544	222,392	390,000	325,000	300,000	200,000	150,000	150,000	100,000	100,000	100,000	100,000
	EXPENSES														
	10	Current													
11	Culture and Recreation	71,443	-	-	259	-	-	-	-	-	-	-	-	-	-
12	Capital Outlay														
13	Public Works		132,954	1,381											
14	Culture and Recreation	29,370	47,837	244,341	202,578	936,000	951,600	102,752	106,862	732,331	225,081	31,633	32,898	34,214	142,331
15	Issuance Costs and Other Charges	-	-	-	-	-	18,000	-	-	-	-	-	-	-	-
16	Total Expenses	100,813	180,791	245,722	202,837	936,000	969,600	102,752	106,862	732,331	225,081	31,633	32,898	34,214	142,331
17	Revenue Over / (Under) Expenses	(17,813)	(1,247)	(23,330)	187,163	(611,000)	(669,600)	97,248	43,138	(582,331)	(125,081)	68,367	67,102	65,786	(42,331)
OTHER FINANCING SOURCES / (USES)															
18	Bond Issuance	-	-	-	-	-	900,000	-	-	-	-	-	-	-	-
19	Sale of Capital Assets	-	30,199	2,392	1,232	-	-	-	-	-	-	-	-	-	-
20	Transfers In - General Fund	25,174	-	-	-	-	-	-	-	-	-	-	-	-	-
21	Transfers In	-	-	-	-	700,000	-	-	-	-	-	-	-	-	-
22	Transfers In - Liquor Fund	-	-	-	-	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
23	Total Other Sources / (Uses)	25,174	30,199	2,392	1,232	760,000	960,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
24	Ending Fund Balance	(48,746)	(19,794)	(40,732)	147,663	296,663	587,063	744,311	847,449	325,117	260,037	388,404	515,506	641,292	658,960
25	Fund Balance Goal	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000
26	Over/(Under) Goal	(378,746)	(349,794)	(370,732)	(182,337)	(33,337)	257,063	414,311	517,449	(4,883)	(69,963)	58,404	185,506	311,292	328,960

CAPITAL PROJECTS	Capital Project Name	CIP #	Multiple Year	Project First Year	Last Year	2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
						Cost						Projected				
	27	Harbor District Park - Phase 1		2024		746,000	746,000	-	-	-	-	-	-	-	-	-
	28	Harbor District Park - Phase 2		2025		850,000	-	884,000	-	-	-	-	-	-	-	-
	29	Harbor District Park - Phase 3		2028		626,000	-	-	-	-	732,331	-	-	-	-	-
	30	Play Structure at Surfside		2024		180,000	180,000	-	-	-	-	-	-	-	-	-
	31	Avon Park Play Structure		2026		95,000	-	-	102,752	-	-	-	-	-	-	-
	32	Dundee Park Play Structure		2027		80,000	-	-	-	89,989	-	-	-	-	-	-
	33	Dundee Park Play Structure		2024		10,000	10,000	-	-	-	-	-	-	-	-	-
	34	Chester Park Play Structure		2025		65,000	-	67,600	-	-	-	-	-	-	-	-
35	Philbrook Park - Little Tyke		2029			25,000	-	-	-	-	-	30,416	-	-	-	-
36	Highland Park		2029			10,000	-	-	-	-	-	12,167	-	-	-	-
37	Highland Park		2033			100,000	-	-	-	-	-	-	-	-	-	142,331
38	Three Points		2029			150,000	-	-	-	-	-	182,498	-	-	-	-
39	Philbrook Park		2027			15,000	-	-	-	16,873	-	-	-	-	-	-
40	Placeholder	Yes		2030	2032	25,000	-	-	-	-	-	-	31,633	32,898	34,214	-
41	Total Capital Projects					2,977,000	936,000	951,600	102,752	106,862	732,331	225,081	31,633	32,898	34,214	142,331
PROJECTED NEW DEBT TERMS		Per MA:	SK	As of Date:	4/26/2024											
42	Par Amount (Line 18)					2024	-	900,000	2026	-	2027	-	2028	-	2029	-
43	Number of Years						15	15		15		15		15		15
44	Interest Rate						3.5%	3.5%		3.5%		3.5%		3.5%		3.5%
45	New Debt Levy					0	0	0	82,050	82,050	82,050	82,050	82,050	82,050	82,050	82,050